

Central Australian Rough Riders Incorporated



Committee Meeting #3 - 2024

When 15-04-2024 at 18:00

Location: ASCC Clubrooms, ASCC Clubrooms

Chairperson David Atkins

Minute taker Emma Shearer

Present David Atkins , Rory Kearns , Emma Shearer

Minutes

1. Acknowledgement of Country

I respectfully acknowledge the land the Velodrome resides on as Arrernte country and give Thanks to all Arrernte people, past, present and emerging, for the opportunity to live and volunteer/ ride alongside them.

2. Apologies

All committee members were in attendance apart from Sarah Holder and Bradley Evans who were apologies.

3. Previous Minutes/Actions

Motion moved to accept previous minutes 11 March 2024: Stacey Gill

Motion seconded: Dave Atkins

Previous minutes accepted

The Committee went over the Action List and updated the status of each action.

 [Minutes__2.pdf](#)

Decision

In regards to Stacey's task about what to do with money in the bank, Pat Black mentioned High Interest Account is best option.

Tasks

- Move Pump Track Money into High Interest Account
Assignee: Stacey Gill
Due date: 20-05-2024

4. Any Other Business

- Trailer Rego
- Single speeds
- Whipper sniper Nate Walker Request

5. Presidents Report

SSAS - 17 March

Trail Crew 1 - 17 March

Trail Crew 2 and 3 - 13th to 14th April

- minus Tricky Tracks
- Year of the Echidna
- Masters Games Course could be on Echidna

Social Ride 7th April

MOU with Rapid Ascent

- Signed and confirmed

Dusty Demons started tonight

- 15 participants at this stage

6. Treasurers Report

Stacey has been busy reconciling.

Stacey asked for a few receipts and invoices from the Committee.

Some outstanding that need follow up.

Tasks

- ✓ Pass on items to Emma and Dave that need investigation for reconciling
Assignee: Stacey Gill
Due date: 20-05-2024
- ✓ Find Accountant for Auditing 2024
Assignee: Stacey Gill
Due date: 20-05-2024

7. Members Report

Amy asked questions about Sports Vouchers.

Decision

Amy to process vouchers, then pass on to Emma/Dave/Stacey for reimbursement to individual with bank details.


8. OOS

NA

9. Rider Development Applications

2 x Rider Development Applications for Round #1 2024.

Applicants will be notified of outcome at the end of April, in case further applications come in between the meeting and end of April.

 [Rider_Development_Policy_2022.pdf](#)

9.1. **George Landy**

Application received for The Otway Odyssey and Gravel Grind.

David Atkins was not present for the decision making or voting due to conflict of interest.

George Landy's application was approved and will be paid at the end of April.

Decision

Details: \$750. George to volunteer for Master Games in some capacity and complete a Newsletter Report.

Tasks

- Inform George of her outcome for Rider Development, required commitments, and transfer Money.
Assignee: Emma Shearer
Due date: 01-05-2024

9.2. **James Dale**

Application received for Shimano Gravel Muster Stage Race.

James's Dale application was approved and will be paid after the Muster race and receipts.

Decision

Details: \$500. James to pick up MTBO markers after the event, lead 1-2 social rides and volunteer at 1-2 trail crew sessions (3 in total min), volunteer at ASMG as an ambassador, and complete a newsletter report at the end of the Muster Race.

Tasks

- Inform James of his outcome for Rider Development and required commitments
Assignee: Emma Shearer
Due date: 01-05-2024
- Pay James Dale \$500 in Rider Development after the Muster Race, if successful with commitments.
Assignee: Emma Shearer
Due date: 26-08-2024

10. **Events**

10.1. Upcoming

SSAS - 21 April

- Deidre leading

RCBMX - 26 April

- MTB Night

SPC Interschools - 10 May

- David directing

Trail Crew - 11 May

- moved week later and to Saturday

MTBO - 12 May

- Emma directing

SSAS - 19 May

- Emma leading

Social Ride - 19 May

- Rory leading, 1pm

Tasks

- Advertise Trail Crew change of date (11 May) on Facebook, Website, Email
Assignee: Emma Shearer
Due date: 20-04-2024
- Advertise Social Ride addition for 19 May, 1pm, (check in with Rory for further details)
Assignee: Emma Shearer
Due date: 20-04-2024
- Lead Social Ride 19 May, 1pm. Get details of starting location to Emma by 20 April
Assignee: Rory Kearns
Due date: 20-05-2024

11. Francis Smith Update

Hello George,

It was nice speaking with you on the phone last Friday. I have drafted an outline of the entire project process and our current status within that process. I just need to send it to management first for them to review and confirm the completeness of the project process. Once I receive confirmation back, I will share it with you and the CARR team. Thank you

12. Trail Crew

Year of the Echidna

12.1. Tricky Tracks Workshops

New workshop dates to be established and more of a plan to be worked out with Parks and Tricky Tracks to get new track up and going.

13. Newsletters

Announce Gravel Muster MOU - David

George Newsletter report - George

Rider development advertisement - Emma

Tasks

- Get newsletter article (Announce Gravel Muster) to Sarah
Assignee: David Atkins
Due date: 04-05-2024
- Get newsletter article (rider development advertisement) to Sarah
Assignee: Emma Shearer
Due date: 04-05-2024
- Request items you are still chasing from those that are completing the reports. Seek extra support from Emma and other if needed for information for Newsletter.
Assignee: Sarah Holder
Due date: 04-05-2024

14. AOB

Trailer Rego - still to complete

Tasks

- Follow up Trailer with Ted to sort registration
Assignee: David Atkins
Due date: 20-05-2024

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Committee Meeting #3 - 2024 on 15-04-2024

Summary of Matters Arising

Decisions

Item Decision

3. In regards to Stacey's task about what to do with money in the bank, Pat Black mentioned High Interest Account is best option.

7. Amy to process vouchers, then pass on to Emma/Dave/Stacey for reimbursement to individual with bank details.

9.1 Details: \$750. George to volunteer for Master Games in some capacity and complete a Newsletter Report.

9.2 Details: \$500. James to pick up MTBO markers after the event, lead 1-2 social rides and volunteer at 1-2 trail crew sessions (3 in total min), volunteer at ASMG as an ambassador, and complete a newsletter report at the end of the Muster Race.

Tasks

Item	Task	Assigned to	Due date
3.	Move Pump Track Money into High Interest Account	Stacey Gill	20-05-2024
6.	Pass on items to Emma and Dave that need investigation for reconciling	Stacey Gill	20-05-2024
6.	Find Accountant for Auditing 2024	Stacey Gill	20-05-2024
9.1	Inform George of her outcome for Rider Development, required commitments, and transfer Money.	Emma Shearer	01-05-2024
9.2	Inform James of his outcome for Rider Development and required commitments	Emma Shearer	01-05-2024
9.2	Pay James Dale \$500 in Rider Development after the Muster Race, if successful with commitments.	Emma Shearer	26-08-2024
10.1	Advertise Trail Crew change of date (11 May) on Facebook, Website, Email	Emma Shearer	20-04-2024
10.1	Advertise Social Ride addition for 19 May, 1pm, (check in with Rory for further details)	Emma Shearer	20-04-2024
10.1	Lead Social Ride 19 May, 1pm. Get details of starting location to Emma by 20 April	Rory Kearns	20-05-2024
13.	Get newsletter article (Announce Gravel Muster) to Sarah	David Atkins	04-05-2024
13.	Get newsletter article (rider development advertisement) to Sarah	Emma Shearer	04-05-2024
13.	Request items you are still chasing from those that are completing the reports. Seek extra support from Emma and other if needed for information for Newsletter.	Sarah Holder	04-05-2024
14.	Follow up Trailer with Ted to sort registration	David Atkins	20-05-2024

Summary of Attachments

Attachments

Item	File Name
3.	Minutes__2.pdf
9.	Rider_Development_Policy_2022.pdf

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [Committee Meeting #3 - 2024](#)